

# AIR NATIONAL GUARD TECHNICIAN ANNOUNCEMENT BARGAINING UNIT



**HUMAN RESOURCES OFFICE**  
**Washington National Guard**  
**Building 33, Camp Murray**  
**Tacoma, WA 98430-5130**

**Announcement number**

10-099-ANG

**Opening Date**

9 August 2010

**Position Title, Series & Grade**

General Supply Specialist  
 GS-2001-09

**APPLICATIONS WILL BE ACCEPTED UNTIL 4:30  
 (3:30 IF TURNED IN AT 141 ARW REMOTE HRO) ON:**

**PD Number:**

D1975000

23 August 2010

**Location of Position:**

141 ARW/LRS  
 Fairchild AFB, WA

**Baseline physical**

**An employment physical may be required within 90 days of  
 employment per OSHA regulation and NGB\* \*this physical will  
 be used to determine fitness and eligibility for continued  
 employment.**

**Salary Range:**

\$47,448 PA to \$61,678 PA

**Website address:**

[http://mil.wa.gov/jobs/federal\\_job\\_ops.shtml](http://mil.wa.gov/jobs/federal_job_ops.shtml)

## APPOINTMENT FACTORS

**Area of Consideration**

☒ **Area 1 – In-service Excepted:** All  
 permanent Washington Air National Guard  
 Excepted and Competitive bargaining unit civil  
 service employees, and members with excepted  
 technician re-employment rights to the  
 Washington Air National Guard. **\*141 LRS ONLY\***

☐ **Area 2 – In-service Competitive:** All  
 presently employed permanent competitive  
 technicians, and members with competitive  
 technician re-employment rights to the  
 Washington Air National Guard.

☐ **Area 3 – In-state Excepted:** All  
 participating members of the Washington Air  
 and/or Army National Guard, including in-service  
 technicians that are not covered by the bargaining  
 unit, and indefinite employees.

☐ **Area 4 – Nationwide Excepted:**  
 Anyone eligible for immediate enlistment and/or  
 commissioning in the Washington Air and/or Army  
 National Guard.

**CURRENT BARGAINING UNIT STATUS**

☒ **Bargaining Unit**

☐ Non-Bargaining Unit

**Appointment Factors:**

☐ Officer ☒ **Enlisted** ☐ Warrant Officer

☐ NDS (Competitive)

☒ **Permanent** ☐ Indefinite\* ☐ Temporary\*

## Military Assignment & Grade Requirements

**AFSC:** 2S0X1

Applicants need not be assigned to the position or  
 possess the AFSC to apply or be considered for  
 selection. Selected applicant must be assigned to  
 a compatible Military position and attain AFSC  
 within 1 year of appointment action.

**Military Grade Available:**

MSgt

Please note: Grade Inversion will not be permitted TPR  
 300 (302.7, change 8 para c)

## Permanent Change of Station

- ☒ PCS expenses are not authorized ☐ PCS expenses are authorized  
☐ PCS expenses may not be authorized, however a waiver may be considered if determination is made that payment of PCS expenses would be in the best interest of the Washington National Guard.

### Minimum Requirements for Consideration

**General Experience:** Experience, education or training in administrative, professional, or other work with provided the applicant with a general knowledge of one or more aspects of the supply field.

**Specialized Experience:** Must have **24** months of specialized experience which demonstrates possession of knowledge, skills, and abilities (KSAs) and personal characteristics that are necessary to the successful performance in this position.

**Other Requirements:** Must have or be able to acquire a **Secret** security clearance.

### The following Selective Placement Factors (SPFs) will be considered in the evaluation process

**Element I** – Knowledge of the principles, procedures, techniques and practices of inventory management functions.

**Element II** – Knowledge of the organization, regulations and methods of supply systems.

**Element III** – Knowledge of the technical requirements governing the accounting of government property.

**Element IV** – Knowledge of fiscal considerations, and specialized activities such as storage.

**Element V** – Ability to compute material requirements or estimates for budget, procurement, provisioning or other special programs.

**Element VI** – Ability to communicate both orally and in writing.

### SUMMARY OF DUTIES

This position is located in the Air National Guard, Mission Support Group, Logistics Readiness Squadron, Materiel Management Flight, Equipment Accountability Element of the Customer Support Section. The Equipment Accountability Element's primary purpose is to ensure accountability of in-use equipment and provide management control, oversight, coordination, and implementation of all equipment accounted for by the ANG Assistant USPFO/Accountable Officer. This position is the primary point of contact for wing/base/supported organizations equipment accountability. Serves as a technical advisor to the Wing Commander, staff, base personnel, state, and supported Geographically Separated Units (GSUs) regarding policy and procedure pertaining to equipment accountability. A broad knowledge of general supply, storage, distribution, and inventory/accountability specializations is required; in addition knowledge of Federal, State, and USAF accountability and report of survey rules and regulations to ensure regulatory compliance. Schedules and conducts formal organizational visits annually to each supported organizational account both on and off the installation to ensure custodians are adequately performing their accountability responsibilities. Ensures accountability of equipment assets purchased with the GPC and/or through Base Contracting. Attends base deployment concept briefings to identify organizations deploying equipment. Identifies, coordinates and monitors War Readiness Materials (WRM) and mobility equipment requirements to ensure all authorizations are on hand, on order, or included in appropriate budget documentation. Ensures Block III (AFEMS CBT and supplemental) training is conducted for all Equipment/SPRAMS custodians and Block IV training for deployed custodians. Functions as the base Equipment Review Approval Authority in verifying and validating equipment requests in accordance with established Allowance Source Codes (ASC), and completing actions as required for Equipment Authorization Inventory Data (EAID) accounting. Interprets ASC and other data as it relates to weapons systems and base authorization for equipment to identify valid requirements, and prepare change requests to ensure that equipment authorizations are maintained within applicable allowance. Manages all equipment items with the exception of vehicles. Ensures unit requirements have been categorized as Critical/Important in the Equipment Requirement System (ERS) and has matching requisitions in all automated systems. Ensures a semi-annual reconciliation of all Communications Security (COMSEC) items and annual small arms reconciliation are processed and all discrepancies resolved. Creates computer inputs, maintains Master CA/CRL Jacket Files and Master SPRAM Jacket Files, and corrects errors identified on listings relating to equipment. Develops, implements, and provides for administrative functions in the element. Establishes, develops, and maintains effective working relationships with the MAJCOM Command Equipment Management Office (CEMO), GLSC, supported organizations, and higher headquarters. Performs other duties as assigned.

## Employment Conditions

1. Technicians are paid through direct deposit/electronic funds transfer.
2. Males born after December 31, 1959, must be registered with the Selective Service Systems to be employed by the Federal Government.
3. Military Technicians are ineligible for enlistment, retention, and student loan repayment bonuses. Acceptance of a Technician position will terminate these incentives.
4. Military Technicians in the excepted service will wear the appropriate uniform while performing as a Technician.
5. Veteran's preference does not apply to National Guard Technician positions in accordance with Title 32 USC 709 (f)

**Only the work Experience and Qualifications/Education you show on the OF612, Resume or SF 171 and SPFs can be used to evaluate your qualifications for this position. Carefully read and comply with instructions contained on the required forms.**

## HOW TO APPLY

1. Individuals who meet both the General and Specialized experience requirements may apply by submitting the following forms:
  - MIL Form 175 "Application for Technician Vacancy"
  - MIL Form 174 "Chronological Listing of Military Service"
  - OF 306 "Declaration for Federal Employment"
  - SF 181 "Race and National Origin Identification"
  - SF 256 "Self-Identification of Handicap"
  - Response to Selective Placement Factors (SPFs). Response to the SPFs is critical to the evaluative process.
  - One of the following:
    - a) OF 612 "Application for Federal Employment"
    - b) Personal Resume, or
    - c) SF 171 "Personal Qualification Statement". Whatever form is used, please only list experience related to the position you are applying for. IT IS CRITICAL THAT YOU LIST DATES (MM/YY) OF YOUR EXPERIENCE.
  - Crediting National Guard Experience: National Guard service may be credited as full-time experience when evaluated against the qualification requirements for a military technician position. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND DUTIES MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. The level of experience will be determined by the actual duties and responsibilities performed.

(Please note: Complete and accurate data is essential to ensure fair evaluation of candidates. It is the applicant's responsibility to ensure the data is provided, accurate, and complete. Only the experience and qualifications you show on the OF 612, Resume, or SF 171 can be used to evaluate your qualifications for this position).

\*\*To obtain forms online go to: [http://mil.wa.gov/jobs/federal\\_job\\_ops.shtml](http://mil.wa.gov/jobs/federal_job_ops.shtml)

**\*\*Mail or Hand Deliver** forms to: HRO Attn: Staffing Section  
Building 33, Camp Murray  
Tacoma, WA 98430-5130

**(Faxed and Scanned copies will not be accepted)**

2. **INCOMPLETE APPLICATIONS or those received after the closing date WILL NOT BE CONSIDERED AND WILL BE RETURNED.**

**\*Documents requiring a signature must be turned in with the original signature and date, including the Personal Resume.**

3. College Transcripts MUST be submitted for professional positions or when substituting education for experience.
4. Applications will not be returned. Please make a copy of your application prior to submitting it to HRO.
5. **EQUAL OPPORTUNITY:** This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration, selection, and placement of applications will be in accordance with Washington National Guard Placement & Merit Promotion Plan, WAARNG Regulation 690-4/WAANG Instruction 36-1010.

**For additional information:** HRO STAFFING SECTION  
Phone (253) 512-7835  
DSN 323-7835